County Corrections Gospel Mission
501 (c)(3) organization

Dear Applicant

Thank you for your interest in ministering at the Chester County Prison through the Religious Volunteers/ Visitors Program. *(https://countycorrectionsgospelmission.org/corrections/)*

The documents referred to below are available on the chaplain's ministry website. The same documents are used for new applicants and for updating/renewing any information of existing registered volunteers/visitors.

The procedure to register religious volunteers/visitors with the Chaplain's Office includes the completion of all required information on both the ***APPLICATION Form (Security Clearance)*** and ***APPLICATION Form (CHAPLAINCY)***. Failure to complete any portion of both application forms and/ or the supplying of any false inaccurate information may result in a delay/denial of this application.

By signing the application form, you agree to abide by all rules and regulations governing your service as a volunteer/ visitor at the Chester County Prison. You need to read and fully understand all sections of the ***GUIDELINES FOR ALL VISITORS IN CORRECTIONS***. Visitors are not permitted to perform professional services unless authorized to do so. Visitors have the responsibility to conduct themselves as a positive role model. Contact our office if you have questions in this regard. You need to agree with the Chester County Prison Policy of discontinuing and immediate termination of participation by any visitor whose direct or perceived behavior is determined to be harmful to the Visitors Program and or the Institution.

Please note that it is very important that you include a clear copy of your current driver's license or a copy of any current valid photo identification document.

Please return the completed application form to:

Chester County Prison, Chaplaincy Department
Attention: The Chaplain
501 S Wawaset Rd, West Chester, PA 19382

Once your application form is received, it will be processed. **Please contact us** preferable via email at office@countycorrectionsgospelmission.org if you are interested in checking the status of your application.

All religious volunteers/visitors will be required to complete documentation regarding the Prison Rape Elimination Act (PREA) standards. These will be provided upon security clearance of an application and subsequent registration with the Chaplain's Office. Hereafter individual visits with the inmates and/or membership of teams responsible for new or existing scheduled religious services may commence at Chester County Prison. Contact the Chaplain's ministry office preferable via email (**office@countycorrectionsgospelmission.org**) to request individual visit appointments at least two (2) business days in advance of your desired visit date. Please include the proposed date, day of week, time, inmate name, inmate number (if available), and the location/ venue (either the main prison building or work release center building) with these requests.

Please note that all volunteers/visitors to the Chester County Prison may be required to show proof of identity.

Sincerely

Jack Crans
Administrative Chaplain